

# Uttarakhand Residential University Almora

(A State Government University)



## **Citizen Charter**

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**Uttarakhand Residential University, Almora  
Pandaykhola Almora Uttarakhand**

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## **Citizen Charter**

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### **Uttarakhand Residential University, Almora**

Uttarakhand Residential University came into existence on 6th September 2016 by the act no.20 of the state of Uttarakhand vide Gazette notification no.230/XXXVI(3)/2016/23(1)/2016 of the legal and parliamentary affairs department of the state with an aim to create a holistic learning center focused on understanding and responding to societal concerns.

#### **Our Vision**

The University is contemplated to become a think tank, innovative driver, catalyst and a partner providing sustainable and inclusive technologies and research support for socioeconomic development in the best interest of the state.

#### **Our objective**

With an objective to provide, judicious mix of skills related to a profession and appropriate contents of general education, so that the students are work ready for any job or for entrepreneurship at each exit point of the programme, the curriculum in different semesters would be a suitable mix of Academics consisting of theory classes and practical labs. Skill education would be imparted to the student by way of On the Job Training (OJT) or paid internship at the premises of the industry partner enabling the student to learn the latest trends in the industry and thus be gainfully employed at the end of the program.

#### **Our Clients**

1. Students seeking admission for training from Diploma level to Graduate level in the field of any of the disciplines offered by the institute.
2. Industries/Organizations seeking trained technical manpower.
3. General Public or Indian youth to take up industry-relevant skill training that will help them in securing a better livelihood.
4. Educational/ Research institutions in promotion of research and development in all fields.

#### **University is committed to**

1. Development of integrative, impactful degree and professional certificate programmes that shall focus on understanding and responding to contemporary environmental and health issues with special reference to the state of Uttarakhand.
2. Promoting collaborations with academia, industries and research organizations in partnership with other societal groups, community based organizations, which may look externally to work in partnership with other societal groups, community based organizations, non-profit public agencies, policy makers and business groups.

#### **Our Courses**

In the first phase, University is following courses under PPP model to become an institution to nurture employable human resource embedded with life skills. Most important part of these

## Citizen Charter

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courses are “On the job Training” (OJT) as part of the curriculum that aims to train and orient students about the work and their future career. OJT is very important not only to teach students their chosen career but also to show students the reality about working. It will be a rigorous training plan put in place to ensure that the employee has the skills needed to be successful, contributing to long-term retention. University offers following courses-

Course	Duration	Eligibility Criteria	Full / Part Time
B. Sc. (Cloud Computing)	3 years	12 <sup>th</sup> Science group	Full Time
B. Sc. (Cyber Security)	3 years	12 <sup>th</sup> Science group	Full Time
B. Sc. (Internet of Things)	3 years	12 <sup>th</sup> Science group	Full Time
B. Sc. (Bio Fuels)	3 years	12 <sup>th</sup> Science group	Full Time
B. Voc. (Hospitality Management)	3 years	12 <sup>th</sup> Science/ Art group	Full Time
B. Voc. (Automotive Manufacturing and Assembly)	3 years	12 <sup>th</sup> Science/ Art group	Full Time
B. Voc. (Banking and Financial Management)	3 years	12 <sup>th</sup> Science/ Art group	Full Time
B. Voc. (Airport Management)	3 years	12 <sup>th</sup> Science/ Art group	Full Time
One Year Diploma (English proficiency, Personality Polishing and Media Management)	1 Year	12 <sup>th</sup> Science/ Art group	Full Time

**Attendance Requirements-** Every candidate is required to attend a minimum of 75% lectures delivered to that class in each paper as well as 75% of the laboratory work, seminars etc. separately. To be eligible to appear in the semester examination a candidate must have obtained in the internal examination at least 25% marks in each paper; 33% marks in the aggregate in all theory/practical papers of the semester. The Progress and performance of the student should be satisfactory during “On the Job Training” (OJT).

### **Course Fee to be paid by a candidate -**

The course fee for the programs is Rs 15, 000.00 per semester with 10% increase per year. Thus the course fee for 2017-18 batch would be payable as follows;

**Year –I** Rs 15, 000.00 per semester

**Year –II** Rs 16, 500.00 per semester

**Year –III** Rs 18, 000.00 per semester

## Citizen Charter

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**Note:** Reserved category and BPL candidates-A fee reduction of 25% shall be admissible to the above fee.

### Central Facilities

1. **Eco friendly campus-** The Institute has a friendly and enriching ambience equipped with beautifully Mountains View. The Institute is located at the heart of Uttarakhand with pollution free environment.
2. **Equipped Classrooms-** Classrooms are meant to provide a conducive environment for learning. In URU Almora, Classrooms are large and capable of accommodating a large number of students without cramping. Faculty is dedicated to make classroom learning and transfer of knowledge a dynamic and focused process. Classrooms are equipped with Projectors, Internet, Wi-fi etc.
3. **Modern Laboratory-** University has been well-equipped with various Laboratories as per the mandatory requirements of courses like- Computer lab and Biology lab.
4. **Library-** The college library is an important hub of campus life. There, you can check out books, conduct your research, find a quiet place to study, and maybe even flip through a magazine. The University contains a big library to help students.
5. **Internet leased line-** University has now been equipped with leased line of 4 MBPS facilitated through dedicated line from BSNL. University Provides Free Wi-Fi service to students.
6. **Medical/ First Aid-** First Aid facility is also available in university. District Hospital is about 4 Km. from university.
7. **Conference hall-** The institute has one conference room, equipped with ultramodern audio and visual system with a sitting capacity of 50 persons respectively.
8. **Scholarships-** University provides various scholarships to the students enrolled in different courses. These scholarships are sponsored by Indian Government, Uttarakhand Government or others. These are Merit-Cum-Means based scholarship and Merit scholarships based on excellent past academic records.
9. **OJT (On the job Training) bases learning-** All the courses include “On the job Training” (OJT) as part of the curriculum that aims to train and orient students about the work and their future career.
10. **Guest lecturers by working professionals-** Online and Offline guest lecturers of working professionals are also organized for subject related students awareness

## Citizen Charter

### Normative period of services

No.	Name of Service	Time Limit	Nodal Officer/ Office
1	Student enrollment in University	05 Days	Registrar Office
2	Issue of Identity Card to students	05 Days	Chairperson concerned
3	Refund of Admission Fee (if leaves)	30 Days	Accounts Office
4	Supply of lecture outlines/ Plans to the students	Within 07 days of commencement of classes	Teacher concerned
5	a) Display of Date Sheet of minor test b) Display of Date Sheet of major Test (Semester End Examinations)	a)15 Days of commencement of classes b) 07 Days before commencement of Examinations	a)Chairperson concerned b)Controller of Examinations
6	a) Declaration of minor test results b) Evaluation Results of UG/PG	Within 05 Days of test Within 45 Days of test	Teacher concerned Registrar Office
7	Issue of Provisional Degree/ Diploma Certificate	05 Days	Registrar Office
8	Issue of Duplicate Degree & Diploma	05 Days	Registrar Office
9	Correction of Degree and Diploma Certificate	05 Days	Registrar Office
10	Course Catalogs / Syllabus & regulations governing of all UG/PG Courses	Available on University Website	Available on University Website

**Note:** The days for accomplishing the Job, mentioned above, shall be considered working days. The days mentioned above are maximum Period. Hence, officers/ officials may be requested to complete the Job at the earliest within nominative period

### Different Committees

No.	Name of Committee	Guided By
1	University Related all committee	Vice chancellor
2	Administration and Management committee	Vice chancellor
3	Eco club and Sports committee	Registrar
4	Scholarship & SC/ST Cell, Women Cell	Vice chancellor
5	Anti Ragging Cell	Registrar

## Citizen Charter

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6	Student Welfare and Placement Cell	Registrar
7	Information Technology cell	Vice chancellor
8	Laboratory and Library cell	Registrar

## Contact Us

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